

# When is an absence excused?

There are 8 reasons that a student may have an excused absence:

1) **EXTRACURRICULAR ACTIVITY:**

The student is participating in an extracurricular activity and has to miss class due to this activity (i.e., athletics, UIL competition, band/choir performance, etc.).

2) **MENTOR:**

The student is participating in a mentorship (i.e., an adult mentor visiting the student during class, or the student mentoring another student during class).

3) **MEDICAID APPOINTMENT:**

The student is Medicaid-eligible and is participating in the Early & Periodic Screening, Diagnosis, and Treatment Program.

4) **RELIGIOUS HOLY DAY:**

The student is observing a religious holy day, this includes days of travel to or from the site where the student will observe holy days (not to exceed one day's travel to the site and one day's travel from the site).

5) **ILLNESS:**

The student may be excused due to personal illness or doctor's appointment by providing a written note on the day that they return to school.

6) **COURT:**

The student is involved in court proceedings or is participating in an activity related to those court proceedings.

7) **HUMAN SERVICES:**

The student has been referred to the Texas Department of Human Services or a county or local human services agency on the basis that he or she has been abused or is neglected.

8) **PRE-APPROVED REASON:**

A student required to attend school may be excused for temporary absence if approved by the principal of the school in which they attend.

*REMEMBER, IF A STUDENT IS ABSENT FOR A REASON NOT LISTED ABOVE, THEN THE ABSENCE IS **UNEXCUSED**.*

*NOTES ARE REQUIRED FOR **ALL ABSENCES** AND THEY SHOULD BE TURNED IN TO THE ATTENDANCE CLERK **WITHIN 48 HOURS**.*



*Austin Independent School District's Office of Dropout Prevention/Reduction and America's Promise Alliance, working in partnership to benefit Austin's youth.*

