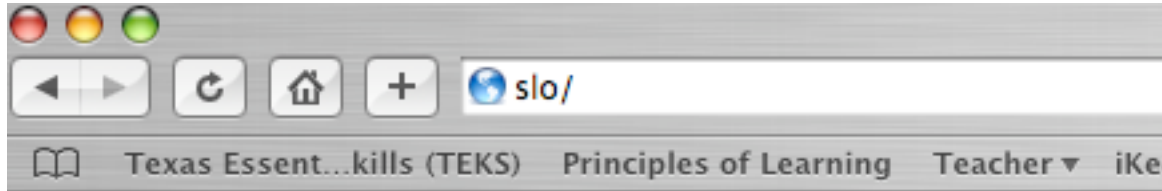


SLO Database Entry Instructions for Teachers

1. Open your internet browser (Internet Explorer, Firefox, Safari, etc)
2. Type slo in the address line and press enter. This will only work at school as it is only on the AISD intranet.



3. Enter your webmail user name and password and click sign in

Welcome to the SLO Login Page

 Please login using your Webmail (WebAccess) Username and Password:

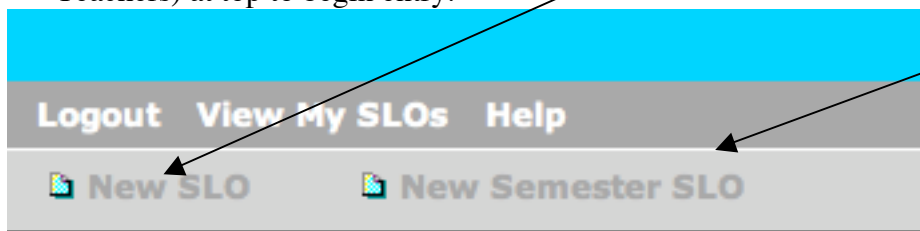
User name:

Password:

← Click here

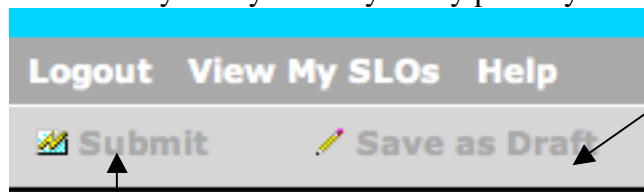


4. Click New SLO (for teachers who teach year-long classes) or New Semester SLO (for Semester Teachers) at top to begin entry.



5. Your name, campus, EIN, and telephone number will pre-populate. Make sure this information is correct. If not, please contact Joann Taylor by email or call 414-9592 with the corrections.
6. For year-long classes, the SLO entry will be on one page (the second SLO will follow the first). The first SLO is designated as your ALL Student SLO. The second SLO is for targeted groups or all students.

7. You may save your entry at any point by clicking the Save as Draft text/icon at the top of the page.



The Submit text/icon should only be clicked once all the SLO information has been entered and you are ready to have your principal approve them. After clicking submit, you will not be able to edit or change your SLOs.

8. To begin entry for the ALL Student SLO enter the name of your course , grade level, and section ID number. If you don't know your section ID number, you can check in AIMS to find it or you can ask one of the SLO team to help you find it.

Course, grades(s), and Section ID:
English III, 11th grade, 1033

9. Please select the correct button to indicate what area your SLO will address.

Core Subject Area:
(If this SLO is for a Core Subject, choose one of the following.)
 Math Science Writing
 Reading/ELA Social Studies

Elective Subject Area:
(If this SLO is for an Elective Subject, choose one of the following.)
 Art Criminal Justice/Eme PE Other - Please Specify Below
 CATE Foreign Language Theatre Arts
 Communication/Debate Health Music
Description of Other

10. What areas of need did you identify from your data? List the needs and the data.

All Student Needs based on data
(What in the data concerns you? Make a list.)
Objective 3 - 44% passed 10th grade TAKS
Objective 2 - 67% passed 10th grade TAKS

11. List areas of strength and the data that supporting your conclusions.

Student Strengths
(Make a list of areas where your students excel.)
Objective 1 - 88% passed 10th grade TAKS

12. List the TEKS or TAKS Objective that correlates to the objective you have selected. Use the links to cut and paste into the box.

TEKS
(List TEK Number and objective or the TAKS Objective - TEKS link
<http://www.tea.state.tx.us/teks/>
TAKS Obj link - look in the booklet -
<http://www.tea.state.tx.us/student.assessment/taks/booklets/index.html>

Objective 3 - Analysis and critical evaluation

13. State your objective (use a sentence). Use the TEKS or TAKS objective to form your statement.

Course Student Learning Objective
(State your objective in a sentence.)

My students will improve their analysis and critical evaluation skills.

14. Explain how your SLO supports the Campus Improvement Plan.

SLO and CIP
(How does your SLO support the CIP?)

One of our goals is to have 80% of students passing TAKS in all areas.

15. What kind of assessment you are using? If you are using a teacher-developed assessment, please attach a copy of it below.

Assessment
(Indicate standardized test such as DRA, TPRI, D2 TAKS Objective Level or Attach your teacher developed assessment)

D2 - Objective 3 exam

To upload an attachment,

Upload Attachments

Choose File no file selected

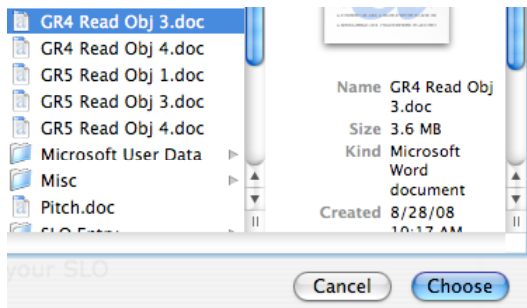
Choose File no file selected

Choose File no file selected

Choose File no file selected

You may select up to four different files at a time. When you are ready to attach the files, click on Save as Draft and the document will refresh, showing the new attachments.

Select the location the file is stored (for example: my documents or your h: drive). Select the document and click Choose.



Your attachment will appear in the box.

Upload Attachments

Choose File



GR4 Read Obj 3.doc

16. Create an Excel Spreadsheet containing your student's pre-test scores. This is a very simple spreadsheet with student names and the score. (Remember you should continue to give the pre-test until the January 20th cut-off date and update your Excel sheet to be submitted at the end of the year. If you need help using Excel, please let one of the SLO team members know and they will help you. Attach the spreadsheet using the same procedures as above.

If you are using a teacher-developed test, scan each student test into a PDF file using the benchmark scanner and attach using the procedure above. Additional instructions on how to scan will be available from the SLO team.

Baseline Data

(Attach spreadsheet with all scores and if teacher developed assessment was used, Attach PDF with scanned tests)

17. Determine what percentage of students will achieve how much growth on your assessment. You may choose to use a single target (ex: 80% will improve 25 points) or you may use a multi-tier target (ex: 80% will improve 30 points if they scored below a 50, 20 points if they scored between a 51 and 75, or to a score of 95.) Remember to use points and not percentages when determining growth. Also, use the division method to determine your percentage who will achieve. Multiplying the number of students by the percentage will not be an acceptable method this year.

Student Growth Target

(What percentage of students will achieve and how much will they improve?)

85% will improve 30 points.

18. Considering your SLO, are there courses, conferences, trainings, or other opportunities that would help you be successful?

Professional Development that would help you achieve your SLO

(What new training will enhance your knowledge?)

AP conference

19. What material or non-material resources would help you be successful?

Resources that would help you achieve your SLO

(What is needed to aid your success?)

Short reading passages with questions related to objective 3

20. If you are a semester teacher, you can submit your SLO once you are satisfied with all of the entry. You will need to complete this process again in the spring for your second SLO. If you are a year-long teacher, you will need to continue to the second SLO.

21. For this entry, the instructions for all the sections will be the same as above except you will need to indicate if this SLO applies to all students in a course or if it applies to a targeted group. If it is a targeted group, state how large your group is and what criteria determines if a student is included. You do not need to include names. It is possible that the size of your group may increase or decrease as the year moves forward.

SLO2 applies to:
 Targeted Students All Students

If SLO2 is for Targeted Students, how many students are in the Target Group and what criteria did you use to choose the Target Group?

22. Once you have completed all sections and are satisfied with your entry, click submit.



You will not be able to change your SLO after clicking submit, but you will be able to view your SLO by logging in and clicking “View My SLOs.”

23. If you have any problems, please contact the SLO team by email or phone.

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Angela Ward – 4-9591, angela.ward@austinisd.org