



**ADOPTED**  
**May 18, 2022**

**Meeting Minutes/Summary**  
**Bond Steering Committee**  
**April 27, 2022, 6:30 p.m. to 8:30 p.m.**  
**Travis Early College High School (Library)**

The Bond Steering Committee met in person for its third meeting on April 27, 2022 to discuss and take action on the agenda items below. Virtual meeting accommodations were available for committee members who were unable to attend in person. The meeting minutes are supplemented by the [meeting material](#) and the [video recording](#) (including [video chat transcript](#)), which are posted on the [committee's webpage](#).

**ATTENDANCE:**

**Members:** Sally Blue, April Clark, Monty Exter, Cuitlahuac Guerra-Mojarro, Nevin Hall, Nadia Khan, Erica Leak, Charles Mead, Laura Razo, Barbara Spears-Corbett, Anastasia Teague, Valerie Turullols, Valerie Tyler, Eric Wright.

**Board of Trustees:**

**Staff & Consultants:** Eduardo Ramos, Chief Financial Officer; Frank Fuller, Construction Management; Ali Ghilarducci, Assistant Director DCCE; Gloria Bedolla, Communication Eng. Program Specialist DCCE; Maggie Infante, Executive Admin Assistant; Katrina Montgomery, Assistant Superintendent of Financial Services; Beth Wilson, Executive Director Office of Planning & Assets; Adriana Cedillo, Director of Budget; Andre Andrews, Bond Budget Coordinator; Amanda Ortiz, Executive Assistant; Melfi Penn, Contract Rel. Coordinator HUB; Stephanie Hawley, Equity Officer Office of Equity; Matias Segura, Chief Officer of Operations; Michael Mann, Sr. Architect Construction Management; Jasmine Correa, Admin Assistant; Lauren Boncimino, Admin Assistant; Tamey Williams Hill, Campus Equity & Inclusion Specialist Office of Equity, Sundal Ali, Community Equity & Inclusion Coordinator; Sarah O'Brien, Buie & Co.; Jamal Nelson, Buie & Co.; Linda Rife, Rifeline; Frances Jordan, Rifeline; Vic and Rocio; Interpreters.

**Community:** Susana Rodriguez

**Meeting Summary**

*Note: Questions, responses and parking lot items are captured after the agenda summary.*

**Agenda Summary**

	<b>AGENDA ITEM</b>	<b>Slides</b>	<b>Runtime</b>
1.	<b>Call to Order</b> - Frank Fuller called the meeting to order at 6:37 pm. Vic, translator, explained how to access Spanish interpretation services.	5	Not recorded
2.	<b>Public Comment</b> - There were no public comments.	6	Not recorded
3.	<b>Approval of Minutes for March 9, 2022 and March 30, 2022 Meetings</b> - April moved meeting minutes.	10 - 11	Not recorded

	<b>AGENDA ITEM</b>	<b>Slides</b>	<b>Runtime</b>
4.	<p><b>Welcome, Meeting Overview and Introductions</b></p> <p>Ed welcomed Principal Steele Hantgin and committee members. Reviewed the agenda, BSC timeline and Aug. 18th board meeting call for board election.</p> <p>Ed introduced Linda Rife, facilitator. Linda opened the meeting with interactive introductions of committee members.</p>	12- 18	Not recorded
5.	<p><b>Presentations and Discussions:</b></p> <ul style="list-style-type: none"> <li>Goals of a Bond Program</li> </ul> <p>Linda asked committee members to discuss their goals for the bond program in small groups. After group discussion, members shared their goals. Common themes shared included a bond program that is equitable, passable, and honors the LRP.</p> <ul style="list-style-type: none"> <li>Building a Bond Program Out of Data and the Long-Range Plan</li> </ul> <p>Michael presented the bond capacity total, \$1.2 - 1.5 billion. Matias explained how the district arrived at this number based on debt, property value and guidance from our financial advisors.</p> <p>Pebbles &amp; boulders represent the needs of the district. Pebbles are smaller (in dollar, not priority) projects like HVAC, plumbing, electrical upgrades, and roof repairs. Boulders represent larger scale projects - modernizations, new schools, land purchases, large athletic and fine arts facilities. The BSC committee will work to add as many pebbles and boulders into multiple buckets.</p> <p>The 2017 FMP identified \$4 billion worth of facility needs; and our current district needs outweigh the bond capacity. Michael expressed how there will be challenges in the decision making process and a substantial amount of unmet needs.</p> <p>2022 identified Facility Condition Assessment (FCA) and Education Suitability Assessment (ESA) deficiencies. LRP will identify both facility and non-facility needs.</p>	<p>19 - 21</p> <p>22 - 41</p>	<a href="#">00:01</a>
6.	<p><b>Potential Future Items for Discussion, Meeting Dates/Times, Locations -</b></p> <p>Michael reviewed the BSC meeting timeline. Hybrid meeting options will be in place for our upcoming May 4<sup>th</sup> meeting (Equity Training Part 1) @ Travis ECHS. Committee members will discuss and evaluate the hybrid options after meeting #4.</p> <p>Dr. Hawley gave a brief overview of the May 4th Equity training.</p>	42 - 45	<a href="#">49:12</a>
7.	<p><b>Adjourn</b></p> <p>Motion to adjourn meeting @ 8:29 p.m.</p>	46	<a href="#">52:01</a>

**Parking Lot Discussions:**

- Communication/Community Outreach
- Capacity
- INS tax rate
- Contingency language on the ballot.
  - Monty asked if a bucket fails how/and if funds can be redistributed?
- Post occupancy surveys of renovated campuses.
  - Is there any scoring connected to student achievement?

**Follow Up Items:**

1. A presentation on the use of the district's facility data dashboard that shows where bond funds were spent over time. The district can also provide reports from the 2017 and 2013 Bond Programs that were supplied to the Community Bond Oversight Committee (CBOC). Staff can distill that information and provide it to the committee through memorandum or some other means.
2. Work with committee members to explore accountability and reporting.
3. A presentation from the district's bond counsel.
4. Presentation (provision) of capacity/utilization data.