



# AISD CAC TRAINING

September / Purpose of CAC

# The Purpose of the CAC

## Vision

- Campus Advisory Councils are designed to ensure that teachers, parents, and community members have an active voice in what happens at their local schools.
- There are four primary ways that Council members can share their thoughts with campus leadership. They can provide input on topics, review materials, make formal recommendations, or grant approval.



# The Purpose of the CAC

## TAPR and PD

- The Council **reviews** the annual campus [Texas Academic Performance Report](#) (TAPR) provided by the [Texas Education Agency](#) (TEA). This is usually done as part of the Campus Improvement Plan (CIP) needs assessment.
- The Council is required by law to **review** the TAPR report in a public meeting. The review usually occurs as part of a regular Council meeting in January.
- Each year the Council **approves** the annual Campus Professional Development (PD) plan.



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## Campus Improvement Plan (CIP)

- One of the most important functions of the Council is to **provide input** into development of the annual CIP.
- Campuses begin working on a draft CIP during the later half of the Spring semester of the current school year, to plan for the upcoming school year.
- First the Council reviews state TAPR data, the results of parent, student and staff surveys, the campus budget, and other target data points from our district office.
- These data are then used to identify the greatest need of the campus. This process is called a needs assessment.
- Next a work plan is created to determine how performance improvement on the identified needs will be measured. The work plan also aligns to the goals of the district [Strategic Plan](#).
- Throughout the CIP development process, the Council provides input, reviews materials and drafts, and makes recommendations.



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## Campus Budget Process

- In November, the Board approves staffing formulas. In December, the District develops budget allocations for each campus. The campus budget allocation is called a Basic Table of Organization (BTO).
- The largest component of the BTO is the staffing allocation, based upon the formula approved by the Board. There is also a non-staffing allocation, which is the discretionary funding available to the campus.
- Campus budget also include eligible State Compensatory Education funding and Federal No Child Left Behind funding, also known as Title I Title II Title III funding.
- In the Spring, Councils give input on the campus BTO. Campuses can request revision based on Council input. Council approval of the budget is not required, but each principal must confirm that the Council had an opportunity to provide input on the budget.
- Councils do not have to wait until the Spring to start thinking about the coming year budget. Unless the School Board changes staffing formulas, staffing allocations only vary with changes in campus enrollment.



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## Additional Activities

- The Council provides input on campus-level waiver requests to TEA and provides input on seeking and utilizing outside funding.
- The Council also provides input on various issues including safety, the learning and working environment, transportation and traffic, resources conversations, dress code, parental involvement and communication, and community and business partnerships.
- The Council might also discuss news at the federal, state and district levels.
- Meetings might include regular or periodic reports from the principal, PTA, student Council, or school departments.
- The Council can also request presentations from, or discussion with, district level representatives.



# Confirmation of Training

AISD Thanks you for reviewing our CAC training module.

Please validate your participation in the training by clicking on the link below for acknowledgement.

[Verification Form](#)

