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Meeting Minutes

Community Bond Oversight Committee, March 9, 2021, 6:04 p.m. to 7:52 p.m.

The Community Bond Oversight Committee met virtually on March 9, 2021 to consider and discuss and take action on the items of the agenda below. These meeting minutes are supplemented by the [meeting material](#) and the [video recording](#).

The following individuals were in attendance:

Members:

Cheryl Bradley (Tri-Chair), Anna Valdez, Mark Grayson, Christy Merritt, Lawrence Huang, Leisha Johnson, Peck Young, Lori Moya (Tri-Chair), Monica Lopez-Magee, Andrei Lubomudrov

Trustees & Superintendent:

NA

Staff & Consultants:

Adriana Cedillo, Assistant Budget Director; April Balcombe, Closed Captioner; Bob Cervi, Executive Director of CMD & Facilities (Resigned); Carlos Canedo, McKissack Program Director; Carlos Mederes, AECOM Program Director; Charlene Rollins, Budget Director; Dinita Caldwell, HUB Director; Drew Johnson, Director Bond Planning; Erin Wiedoff, Administrative Assistant CMD; George Gogonas, Executive Director of Finance; Joan Williams, Web Content Specialist; Karla Rivera-Figueroa, Coordinator, Community Engagement; Matias Segura, Operations Officer; Sarah O'Brien, Buie & Co. Communications; Scott Morrison, Manager, Facilities Information Systems; Sean Brinkman, Chief Officer of Technology; and Veronica Harris, AECOM

AGENDA

	AGENDA ITEM	FILES	SLIDES	RECORDING RUN TIME
1.	Call to Order – The meeting was called to order at 6:04 p.m.		1-3	0:00:13
2.	Reminder of Best Practices for Meeting Virtually – Staff and the committee reviewed and discussed the item.		4-5	0:00:41
3.	Public Comment – No public comment were received.		6	0:02:24
4.	Approval of Minutes January 26, 2021 Meeting - Mark Grayson proposed one change to the January 26, 2021 minutes; He requested that Dr. T. Jaime Chahin be listed as in attendance. The minutes were approved with this correction.	04	7	0:11:02
5.	Committee Operations: Discussion of CBOC Members' Work During Meetings & New Members and Staff On-boarding – Staff and the committee reviewed and discussed the item. Staff Members – Erin Wiedoff, Administrative Assistant CMD; Adriana Cedillo, Assistant Budget Director; and Charlene Rollins, Budget Director – introduced themselves.		8-13	0:03:03
6.	Update on February 2021 Winter Storm – impact on facilities, bond projects, and bond funds – Staff and the committee reviewed and discussed the item.		14-18	0:12:07
7.	Update on District Response to COVID 19 – impact on facilities, bond projects, and bond funds – Staff and the committee reviewed and discussed this item.		19-22	0:20:15

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8.	Technology Update – Staff and the committee reviewed and discussed the item. Sean Brinkman, the District’s new Chief Officer of Technology, introduced himself.		23-31	0:26:22
9.	Discussion of Educational Suitability Assessments (ESA) and Facility Condition Assessments (FCA) – Staff and the committee reviewed and discussed this item.		32-36	0:46:34
10.	Issues, Risks, & Substantial Changes – Staff and the committee reviewed and discussed this item	10a, 10c-10f	37-40	0:58:17
11.	Bond Program Change Log – Staff and the committee reviewed and discussed this item. Brentwood ES was added to Bond Program Change Log.	10b	41-43	1:03:32
12.	Financial Reports – Staff and the committee reviewed and discussed this item. Mark Grayson asked that the minutes reflect that he already discussed with George Gogonas the 2013 Bond Report. While there have been no significant alterations in the overall view of the 2013 Bond, the report is very different. There are some projects that were formerly listed as inactive that needed to be “reactivated” in order to get them to the financial close-out phase. So, because there are discontinuities between last month’s 2013 Bond Financial Report and this month’s 2013 Bond Financial Report, we should take time to note this fact in the minutes in case anybody in the future wants to know what happened.	10g-10j	44-48	1:04:19
13.	HUB Program – Staff and the committee reviewed and discussed this item.		49-55	1:11:36
14.	Bond Communications – Staff and the committee reviewed and discussed the item.		56-59	1:25:48
15.	Action Items Requested by the Committee – Staff and the committee reviewed and discussed the item.		60-61	1:33:26
16.	Potential Future Items for Discussion – Staff and the committee reviewed and discussed the item. Previous Executive Director of CMD & Facilities, Bob Cervi, announced his resignation from the District.		62-63	1:40:32
17.	Adjourn – The meeting adjourned at 7:52 p.m.		64-66	1:47:50

Action Items/Requests: Throughout the meeting and under Agenda Items 4, 8, 12, 15, and 16 committee members took action, promised to undertake, or requested the following:

- During Sean Brinkman’s presentation on Technology, both Mark Grayson and Larry Huang proposed questions on the topics of Bond funds allocated for technology implementation, and Sean’s vision for the future of the Technology Department. Mark Grayson expressed a desire for further discussion of these topics at a forthcoming meeting.
- Andrei Lubomudrov made a request for future discussion of HVAC Projects.
- Mark Grayson made a request for future discussion of Bond Financials.
- In response to Andrei Lubomudrov and Mark Grayson’s requests, Lori Moya proposed that Committee Members get more involved through small-group meetings with staff members. She additionally suggested that these meetings be followed by CBOC Member reporting of the information learned.

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- During the HUB presentation, Lori Moya requested a future discussion of potential resolutions to the challenges faced by the HUB Department (i.e. meeting HUB Goals).
- Leisha Johnson requested a CBOC Social Hour.
- Under Potential Items for Discussion, Lori Moya proposed sign-up sheets for small school tours to determine CBOC Member interest.