

ADDENDUM No. 1
Request for Competitive Sealed Proposals (CSP)
21CSP035 HVAC and Electrical Repairs at Eastside Memorial
Early College High School

October 12th, 2020

Received by bidder:

Date: _____

Name: _____

Signature: _____

Item 1: Project Title Change

Item 2: Update to Site Visit Details

Item 3: 21CSP035 Asbestos Abatement ESMHS

Item 1:

This project will hereafter be titled follows: “21CSP035 HVAC and Electrical Repairs at Eastside Memorial College High School.”

Item 2:

The site visit will be held on October 15th at 1012 Arthur Stiles Rd Austin TX 78721 at 5:00pm

An updated Solicitation Cover Sheet is attached.

Item 3:

21CSP035 Asbestos Abatement ESMHS can be found at <https://planroom.millerids.com/> under 21CSP035.



**Request for Competitive Sealed Proposals
21CSP035
HVAC and Electrical Repairs at Eastside Memorial Early College
High School**

Date	Event
October 6, 2020 October 13, 2020	Advertise/Issue Dates
October 14, 2020	Virtual Pre-Proposal Conference 10AM – <i>Please see additional instructions</i>
October 15, 2020	1012 Arthur Stiles Rd Austin TX 78721 at 5PM
October 21, 2020	Questions Due by 5:00 PM
October 28, 2020	Questions and Answers and final addendum posted on our website by 5:00PM
November 4, 2020	CSP virtual opening / due date at 2:00 pm CST - Please see additional submission instructions
December 14, 2020	AISD Board Meeting for review/approval

<p>Deliver Electronic Proposals to: morgan.wright@austinisd.org</p> <p>By 2:00PM CST on November 4, 2020</p> <p>Using the Subject Line “21CSP035 Submission – CONFIDENTIAL”</p>	<p>Contact Person: Morgan Wright Contract & Procurement Services morgan.wright@austinisd.org</p> <p>HUB Coordinator Contact Melfi Penn melfi.penn@austinisd.org</p>
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- Question and Answer Protocol: Proposers seeking clarification or have questions pertaining to this CSP must submit questions in writing to Morgan Wright, Administrative Assistant, via email at morgan.wright@austinisd.org no later than October 21, 2020 by 5:00PM CST. Failure to follow above stated protocol may result in disqualification from procurement process.

In the e-mail subject line, type: Questions 21CSP035 – HVAC and Electrical Repairs at Eastside Memorial Early College High School

- Q & A and all Addenda will be posted on our website: www.austinisd.org/cp/bids
- **Please read the instructions regarding the virtual pre-proposal conference and electronic submissions on the following page.**

- **VIRTUAL PRE-PROPOSAL CONFERENCE:**

AISD Procurement will be hosting a virtual pre-proposal conference on October 14, 2020 at 10:00AM CST via Zoom. To join this meeting, click the link below or copy and paste into your browser, and follow the instructions from Zoom using the meeting ID and password provided:

Join Zoom Meeting

<https://us02web.zoom.us/j/89615179524?pwd=bGJnUHhWQkkwTIRYYmRpYkFHRkxTdDZ09>

Meeting ID: 896 1517 9524

Passcode: 56789

- **ELECTRONIC SUBMISSION:**

Due to COVID-19 precautions and to prevent the spread of COVID-19, and in an effort to provide ongoing support and services for Austin ISD, the District has decided to accept proposals for 21CSP035 via email to morgan.wright@austinisd.org no later than November 4, 2020 at 2:00PM CST. To ensure a fair and transparent process, all Proposals submitted via email will not be opened until AFTER November 4, 2020 at 2:00PM CST. To assist ensure a fair and transparent process, Vendors **must** place the following information in the subject line of the email containing their submission: **“21CSP035 Submission – CONFIDENTIAL”**

Proposals submitted via email should not exceed 20MB. If you believe your attachment is more than 20MB, please zip the file or separate it into two (2) attachments.

Proposals submitted via email must still be signed and all forms acknowledged and submitted with emailed response.

Original Bid Bond(s) **MUST** be scanned and included in the electronic submission. In order to establish **Full Responsiveness** regarding the bid bond(s), AISD **MUST** be in receipt of the **physical original bid bond(s)** no later than 24 hours after the Bid Opening. The original bid bond(s) should be sent to the address as follows:

21CSP035 Bid Bond Submission

4000 S IH 35 Frontage Road, Austin Texas, 78704

Attn: Morgan Wright

- **VIRTUAL BID OPENING:**

AISD Procurement will be hosting a virtual bid opening on November 4, 2020 at 2:00PM CST via Zoom. To join this meeting, click the link below or copy and paste into your browser, and follow the instructions from Zoom using the meeting ID and password provided:

Join Zoom Meeting

<https://us02web.zoom.us/j/83946635984?pwd=ZmpuTzE1b2ZLWHpxMWJienJSFFYdz09>

Meeting ID: 839 4663 5984

Passcode: 12345

- If you have any questions about the virtual and electronic measures implemented as a precaution to COVID-19, please submit them in writing to morgan.wright@austinisd.org following the Question and Answer Protocol outlined above.
- **Any contradicting submission information later in this document should be disregarded. Please refer to this page for all current submission requirements due to COVID-19.**