

Calendar Task Force Meeting Minutes
Southfield Building (Virtual)
4000 S IH 35 Frontage Road Austin, Texas 78704
November 19, 2020

Charge of the AISD Calendar Task Force: “The AISD Calendar Task Force is charged with developing and recommending an instructionally sound calendar or calendars for the school year or school years designated by the Superintendent that focus squarely on the district’s academic mission and Strategic Plan. The Task Force shall place the needs of all students first and foremost, but shall also consider the needs of parents, the community and district staff.”

The 2021-2023 Calendar Task Force Meeting was called to order at 4:02 p.m. by Dr. Gloria L. Williams.

Dr. Williams welcomed thirty-three members of the Calendar Task Force and after introductions, each member was asked to enter their name in the chat folder for attendance purposes.

The following documents and information were reviewed:

Meeting Agenda:

Calendar Task Force Charter

Calendar Task Force Membership List

SY 2020-2021 Calendar (original and revised versions)

The 2020-2021 Calendar was revised twice due to the COVID 19 Pandemic

Food Service request that the first day for students in August not fall on a Monday.

Calendar Summaries 2020-2021

District of Innovation Update: The current AISD 5-year Waiver will end 2021-2022.

Breakout Work Group Assignments:

Breakout Room 1: John Wetter/Margarita Reyna

Breakout Room 2 Claudia Santamaria/Gloria Williams

Breakout Room 3 John Rocha/Gia Jones

Let's Get Started!

After reviewing the parameter for the calendar development activity, each group was challenged to design an instructionally sound calendar for the SY2021-2022 that could be duplicated for SY2022-2023.

When creating the calendar, members were asked to keep the following parameters in mind.

- # Teacher Contract Days (187)
- Instructional minutes in the school year (75,600)
- First day of work for teachers (flexible)
- Learning Exchange Days (flexible 2 days)
- First week of class for students (Third week in August)
- High School Final Exams (Before Winter Break)
- 23 Traditional Holidays for students and staff
- 2 Elementary Conference Days
- Staff Development Days
- Staff Planning and Prep Days
- 2 Bad Weather Days

Each Calendar Work Group returned to the larger group and briefly shared highlights of a draft calendar. It was noted that the three draft calendars would be sent to each member to review and discuss at the next meeting scheduled for Thursday, December 3, 2020 at 4 p.m.

The meeting was adjourned at 5:35 p.m.

Minutes submitted by Gia Jones