



Special Education Family Advisory Committee (SEFAC)

Minutes: April 17, 2024

The Special Education Family Advisory Committee met in person at the AISD Central Administration Building on April 17, 2024.

**SEFAC Members (Attendance)**

Stephanie Ferragut (Not present)	Miguel Morales
Lauren Hoffer	LaTisha Anderson (Not present)
Randi Shade (Not present)	Kara Schultz
Deborah Trejo	Bobby Quindlen Sandoval (Not present)
Ricardo Bentin	Kristin Mijares-Levy
Peggy Kemp (Not present)	Elizabeth Mirabal
Renee Sanders (Not present)	Michael Herbin
Adalberto Marquez	Dr. Dru McGovern-Robinett
Natalie Johnson	Dr. Stephanie Hawley (Not present)
Patricia Benigno Ruiz	Dr. Mary Anne Maxwell
Dr. Katherine Rose	Dr. Susan Diaz (Not present)
Allyson Mangum	Chris Brodie (Not present)
Dr. Cherry Lee	Dr. Jennifer Baker

**Visitors/Community Members/AISD Staff**

Sherry Marsh (TEA Monitor)	Amanda Molina-Garza
Dawn Spinozza	Lisa Flores
Bailey Gates	Ali Ghilarducci
Susanna Cohen	Keri Heath
Alma Ruiz	Elea Vargas



**1. Call to Order, Attendance**

- 1.1. Dr. Cherry Lee called the committee to order at 5:31 PM.
- 1.2. The sign in procedure was reviewed.

**2. Public Comments**

- 2.1. The protocol for public comment was reviewed.
- 2.2. Six speakers signed up prior to the meeting to provide public comment.

**3. Roles and Responsibilities**

- 3.1. Sherry Marsh, TEA Monitor, reviewed the connection between the TEA Agreed Order and the SEFAC. She reviewed the vision, mission, and commitment. statements of the Special Education Department. SEFAC member roles and responsibilities were reviewed and clarified. SEFAC work is limited to its members but that does not limit community engagement and input. Members are encouraged to serve as ambassadors. Sub-committees will also serve to focus the work of SEFAC and include community voices.

**4. Website Feedback**

- 4.1. Ali Ghilarducci, AISD Chief of Communications and Community Engagement, was present to provide a framework for remapping the Special Education website based on feedback and future sub-committee work. Some areas of attention include user experience, accessibility, fidelity, and ongoing maintenance of mechanisms and information. Members were provided a link and QR code to sign up for participation on the sub-committee to address additional revisions to the site in order to improve communication and user experience.

**5. Audit Findings**

- 5.1. Dr. Dru Robinett provided an overview of the Stetson Audit, including the 7 systems issues related to status of compliance with legally required procedures for students with disabilities. She clarified the context of the work, which is the TEA Order, and the connection between the Audit and the Special Education Strategic Plan.

**6. Special Education Strategic Plan Feedback**

- 6.1. Dr. Cherry Lee introduced an activity designed to allow groups to focus on each of the goals in the strategic plan. The draft plan was provided to SEFAC members on April 11th for review prior to the SEFAC meeting and with an opportunity for members to individually complete an optional member feedback form. During the SEFAC meeting, small groups were each assigned a goal of the Strategic Plan to allow for deeper review, discussion, reporting, and feedback. Graphic organizers were provided for groups to capture discussions, clarifications, and provide feedback.



- 6.2. Each group reviewed their notes on the graphic organizers with the SEFAC overall. All feedback will be memorialized and reviewed as input for revising the plan.

**7. Next Steps, Calendar, and Closure**

- 7.1. Members were provided additional extended time to fill out the SEFAC feedback survey on the Special Education Strategic Plan through Friday, April 19th. The plan is due to the Agency on April 30th.
- 7.2. Future meeting dates for SEFAC in 24-25 will be provided by August 2024. A poll will be sent to members around the 24-25 calendar and with a proposal to extend meeting times to 2 hours starting in the fall of 2024.
- 7.3. Dawn Spinozza, AISD Ombudsperson, announced a request for feedback on the profile development and hiring process of the Special Education Ombudsperson.

**8. Adjournment**

- 8.1. The meeting adjourned at 7:20.